



AGM2016

UWSA ANNUAL GENERAL MEETING  
Thursday April 7, 2016 4:00pm Winclare A, Vanier Hall

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**1.0 Call to Order**

**2.0 Chair's Business**

**3.0 Approval of Agenda**

**4.0 Approval of the Minutes**

**4.1 Annual General Meeting, April 2, 2015**

**5.0 Presentations to Board**

5.1 Audited Financial Statements, 2015

5.2 Report on General Election

**6.0 President's Report**

**7.0 Vice President Finance's Report**

**8.0 Vice President Student Service's Report**

**9.0 Vice President Student Advocacy's Report**

**10.0 Proposals/Posted Motions**

10.01 Appointment of Auditors

**BIRT that the UWSA appoint Collins Barrow as their auditors for the 2016 financial year.**

10.02 Whereas bylaw 70.06 is a duplicate bylaw with bylaw 70.06 (g) covering the same item.

**BIRT bylaw 70.06 h) be removed.**

10.03 Whereas this wording is already located in the bylaws but is not lettered.

**BIRT bylaw 80.08 stating "All appeals decisions of the Elections Committee are final and non-appealable" be lettered d).**



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10.04 Whereas bylaw 90.07 (d) does not currently exist

**BIRT bylaw 90.02 b) be amended to remove “and 90.07 d)”**

**BIFT it be reworded to state “All appeal decisions of the Elections Committee are final and non-appealable”**

10.05 Whereas the current bylaws do not afford the ability for the elected first year representative to vote as they are not recognized as being on the board of directors  
Whereas this is only due to the provisions of The Act requiring each person on a board of directors to be the age of majority.

**BIRT the following amendment be enacted into bylaw 50.02b)**

5. First Year Representative

i. If the individual does not meet the requirements of The Act they shall be a board observer without the ability to vote.

10.06 **BIRT bylaw 140.01 b) be amended to read:**

b) Signing authority of the President and Vice President of Finance will end the second Friday of April.

**BIFRT bylaw 140.01 be amended to add**

c) All deeds, transfers, assignments, contracts, obligations, and other instruments in writing must have, at some point, involved at least one of the executives with signing authority when reasonably possible.

10.07 **BIRT bylaw 10.03 be amended to remove the word “not”**

10.08 Whereas safety provisions should be in place in the case of an absence of the chair so that an AGM may still function.

**BIRT bylaw 40.08 be amended to read:**

a) The Chair or Facilitator of the board shall chair the AGM. The Secretary of the board shall be the secretary of the AGM.

b) If none are available the President or if unavailable/unwilling another executive shall chair the meeting and call the meeting to order with the first order of business to be appoint a chair and/or secretary for the AGM.



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10.09 **BIRT bylaw 105.03 d) replace “resignation” with “removal”**

**BIRT bylaw 105.3 e) replace ‘resignation’ with “removal”**

**BIRT bylaw 105.03 f) replace “resignation” with “removal”**

10.10 Whereas The Act requires the appointment of a chair from the board.

Whereas the UWSA hires a facilitator to guide the meetings.

Whereas if a director chairs a meeting of the board they lose their right to vote.

Whereas the following provision will clear up certain confusions.

**BIRT in all instances within the UWSA bylaws that the term “The Chair” is used that it is amended to read “The Chair and/or Facilitator”**

10.11 Whereas the month of May is typically a month of training for the incoming executives and board.

Whereas this would not prohibit a meeting take place but instead not make it mandatory.

**BIRT section 60.02 be amended to add “other than the month of May”**

10.12 Whereas the section could be interpreted incorrectly to the intent of the bylaw.

**BIRT section 60.07 be amended to add “currently sitting” between “total” and “directors**

10.13 Whereas there are cases that the person may be unavailable to attend the meeting.

Whereas there do not seem to be current provisions in those cases.

**BIRT section 60.08 be amended to all the following:**

b) In the case that the secretary is unable to be present at a meeting the board may appoint another person to take minutes for that meeting; if that individual is a board member they shall not lose their right to vote or presence counting towards quorum.



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10.14 **BIRT bylaw 80.01 f) be amended to read:**

f) All committees must meet at least once a month during the Fall and Winter term.

10.15 **BIRT bylaw 80.01 c) (1) be removed and replaced with the following:**

1. The executive sitting on the committee shall be the chair of the committee.

10.16 Whereas the Faculty of Law representative would be best suited to the Governance and Policy committee.

**BIRT bylaw 80.04 a) (2) be moved to 80.06 a) as (4)**

10.17 Whereas there are many meetings of an ad-hoc hiring committee as they sometimes hire 7 positions at a time.

Whereas there are currently strict rules regarding the missing of committee meetings.

Whereas this may create an atmosphere where individuals may not want to serve on this committee.

**BIRT the following be an addition to bylaw 80.09**

b) Meetings of ad-hoc hiring committees shall not count against the attendance of the member.

10.18 Whereas the current UWSA services are not codified in any governing document.

Whereas the creation of UWSA services should be done with the upmost diligence.

**BIRT the following section be added into the bylaws**

## BY-LAW 86. SERVICES OF THE UWSA

### 86.01 Hiring, Creation and Records

- a) On an annual basis, or as often as required, the UWSA shall establish a hiring committee for the purpose hiring coordinators and others as required
- b) Enduring coordinator positions and/or services may only be created or eliminated through bylaw amendments



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- c) During the course of the year, each Co-ordinator shall maintain the records and documents used by their position which will be submitted to the proper reporting position

### 86.02 Coordinator Headed Services of the UWSA

- a) The following shall be the services of the UWSA, each with their own enduring coordinator
  1. Walksafe
  2. Student Groups
  3. Afrofest
  4. Shinerama
  5. Out on Campus
  6. Peer Support
  7. Womyn Centre
  8. Elections

### 86.03 Reporting

- a) Coordinators report to the following positions for leadership
  1. Vice President of Student Services
    - i. Walksafe
    - ii. Afrofest
    - iii. Shinerama
    - iv. Out on Campus
    - v. Peer Support
    - vi. Womyn Centre
  2. Vice President of Finance
    - i. Student Groups
    - ii. Secretary
  3. General Manager
    - i. Elections

### 86.04 DISCIPLINE

1. The executive providing leadership will, in consultation with the General Manager, report any concerns regarding the work of a coordinator to the Operations Committee for consideration of further action
2. The executive may empower the General Manager for implementing disciplinary decisions of all coordinators following any relevant policies
3. A report outlining misconduct and actions taken will be presented to board for informational purposes before the act of terminating



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10.19 Whereas The Act enshrines the ability for teleconferencing

Whereas the current provision requires that the board vote for the ability of the individual to teleconference

**BIRT bylaw 60.12 a) be amended to read**

a) Any board or executive member may teleconference and participate in a meeting of the board by verbal telephonic or electronic means that permits all participants to communicate adequately with the board during the meeting.

10.20 Whereas there is a current possible interpretation of the governing documents that a senate or board of governor representative may run for a different position before their term is completed while still retaining their position if unsuccessful

Whereas this would create a potential that that if successful the position they had held would be empty till the next election

Whereas the positions of senate and board of governor representation are instrumental to the representation that students expect from the UWSA

**BIRT the following section be added to bylaw 90.07**

c) In the case that a senate or board of governor representative currently holding office wishes to run for a different position before the completion of their two terms they must inform the CRO to run their position in the upcoming election with full knowledge that if they are unsuccessful in the election they will not retain their seat for the coming year.

10.21 **BIRT bylaw 80.01 d) be amended to read:**

d) A board of director must serve on at least 1 committee

i) Senators and Board of Governors representation may only sit on the University Affairs Committee

ii) Senators must, where possible, sit on at least 2 University of Windsor Senate committees



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**10.22 BIRT bylaw 80.08 be amended to add the following:**

5. One member of the board of directors may be appointed as a nonvoting member of the electoral committee

**10.23 Change to By-Law 105.03**

RECOGNIZES that attendance at Board meetings is of the utmost importance, and is a Board of Directors basic requirement.

WHEREAS there has been too much leniency provided in the past and it is time to change the culture of the Board.

**BIRT Directors and Executives will only be permitted four (4) absences from Board and Committee meetings during one (1) term of office**

By-law 105.03 (f) will now read:

If a Director or Executive is absent from a total of four (4) Board or Committee meetings during one (1) term of office, which will be deemed to constitute that Director and Executive's removal from Board

**BIFRT being deemed to resign is not enough, and it will be deemed that the Director or Executive has been removed from Board**

**10.24 Addition to By-Law 90.02**

RECOGNIZES that having vacant Board positions and unrepresented students is unacceptable

WHEREAS there are situations that emerge throughout a term in office which may lead to a position being vacant

**BIRT the Chief Returning Officer (CRO) has the discretion to hold a by-election for any position which becomes vacant during a term of office**

**BIFRT the Chief Returning Officer (CRO) has the discretion to fill a vacant position without holding a by-election if more than one (1) candidate does not come forward to run in the announced by-election**

**11.0 Question Period**

**12.0 Adjournment**