
Proposed
Agenda



UWSA Board of Directors
Thursday, July 13th, 2017
6:00 PM
Council Chambers

Directors/Senators Present: Liam Adams, Kafilat Wole-Sowole, Aashir Mahmood, Andres Curbelo-Novoa, Ahmed Khalifa, Dayana Hassoun, Sahibjot Sing Grewal, Jeremiah Bowers, Jonabeth Martinez, Aine Donnelly, Amber Shaheen, Zeina Merheb, Ahmed Abdallah

Board Observers Present: Admira Konjic (Executive), Sarah Nouredine (Executive), Sheldon Harrison (Executive), Nicole Morrell (General Manager)

Absent/Sent Regrets: Abraham Abduelmula, Akshit Tripathi, Amanda Skocic, Amy Bui, Dana Attalla, Hagar Elsayed, Yosra Elsayed Elsayed

1.0 Call to Order

2.0 Chair's Business

2.1 Teleconference

2.2 BIRT, _____ be appointed as Board Secretary for the Thursday, July 13th, 2017, UWSA Board meeting.

3.0 Approval of the Agenda

4.0 Approval of the Minutes

4.1 Minutes of June 22nd, 2017

4.2 In-Camera Minutes of June 22nd, 2017

5.0 Presentations to the Board

5.1 Leadership Training

5.2 UWSA HR Manual and UWSA Intranet

5.3 UWSA Budget 2017-18

5.4 UWSA Hiring Policy

5.5 Sports Weekend

6.0 Reports

6.1 Executive

6.2 Committees

6.3 Senate

7.0 Unfinished Business

8.0 Proposals/Posted Motion

8.1 BIRT the UWSA HR Manual be approved as amended

8.2 BIRT the UWSA budget for the 2017-18 fiscal year be approved as presented

8.3 BIRT the UWSA Hiring Policy be approved

9.0 New Business

10.0 Question Period

11.0 Adjournment



MINUTES of the Meeting as Occurred

1.0 Call to Order

The meeting was called to order at 6:20 PM.

1.1 BIRT Jeremiah Bowers be appointed the Chair of the UWSA Board of Directors.

With Amber's resignation, Jeremiah was elected Chair of the Board of Directors for the 2017-18 term.

2.0 Chair's Business

2.1 Teleconference

Jonabeth Martinez, Aine Donnelly, Amber Shaheen, Zeina Merheb, Ahmed Abdallah were taken on teleconference as approved by all Board Members.

2.2 BIRT Liam Adams be appointed the Board Secretary for the Thursday, July 13th, 2017, UWSA Board meeting.

Liam was appointed interim secretary.

3.0 Approval of the Agenda

3.1 BIRT that item 5.1 be moved to item 4.0 in the proposed agenda.

Moved: Ahmed. K.

Seconded: Sahibjot

(All in favour)

CARRIED

3.2 BIRT that the proposed agenda be approved as amended.

Moved: Kafilat Wole-Sowole **Seconded: Ahmed K**

(All in favour)

CARRIED

5.0 Presentations to the Board

5.1 Leadership Training

Simon Du Troit noted his gratitude to the Board for their student leadership, then followed with a presentation and discussion on a leadership project and leadership development that he would like further student leaders to be involved in. It was inquired about what Du Toit could do for upcoming programs in student leadership, to which the response was that they are working on an alternative reading week, service learning projects, and an updated co-curricular record project.

4.0 Approval of the Minutes

4.1 Minutes of June 22nd, 2017

BIRT that public minutes for the Board meeting held on June 22, 2017, be approved.

Moved: Aashir Mahmood
(All in favour)

Seconded: Sahibjot
CARRIED

4.2 In-Camera Minutes of June 22nd, 2017

BIRT that the Board move in-camera to approve the in-camera minutes of the Board meeting held on June 22, 2017.

Moved: Ahmed K
(All in favour)

Seconded: Andres Curbelo-Novoa
CARRIED

BIRT that Board leave in-camera.

Moved: Sahibjot
(All in favour)

Seconded: Aashir Mahmood
CARRIED

5.0 Presentations to the Board

5.1 UWSA Human Resources Manual and UWSA Intranet

Pursuant to sending the proposed revised Human Resources Manual to the Board prior to the meeting, the General Manager, Nicole Morrell, presented revisions to the Human Resources Manual for Board approval. Additionally, information on the new UWSA Intranet was provided; the Intranet gave each employee their own login and ensured every employee had equal access to information in a centralized location.

5.2 UWSA Budget 2017-18

The Vice President Finance/Operations (Sheldon Harrison) and the Finance Committee presented an overview of the proposed budget for the 2017-18 fiscal year.

The biggest changes included:

- Upass, first year of the Food Bank, Ombudsperson's salary increase with financial assistance from GSS and OPUS, minimum wage increases, and grants for the Finance Committee to assist summer students with financing.

The General Manager clarified that this is an estimated budget and does not account for the previous month's finances, including legal fees. An inquiry was made regarding the executives' salaries in the budget, as well as professional development costs. The budget line for executive salaries was identified and it was clarified that many of the conferences that occur annually are already fixed into the budget. Sheldon then inquired of differences between revenue and expenses for the health plan.

5.3 UWSA Hiring Policy

The Governance and Policy Committee presented a final draft of the proposed Hiring Policy for Board approval. Ahmed Khalifa inquired about who must sit on what hiring committee and specifically when Board members participate in the hiring process, to which the General Manager explained that, normally, Board members are only required for hiring committees when hiring for coordinators.

5.4 Sports Weekend

The Vice President Student Services (Sarah Nouredine) explained that she had met with a DJ/Producer, Fuji, who has asked the UWSA to organize Sports Weekend and include it during AfroFest for this year. Vice President Advocacy (Admira Konjic) noted that having the UWSA organize this event would give it added exposure, and it could be added into the job description of the AfroFest coordinator. Some Board members expressed concerns that it may add too many duties to the AfroFest coordinator without additional compensation, and that it is not truly representative of the purpose of AfroFest as an event for the historical perspectives of Black History Month. Others noted that this event would still be great for exposure and social standing. Sarah agreed to return with the idea in the form of a detailed presentation.

6.0 Reports

6.1 Executive:

Vice President Finance/Operations reported that the budget was approved, as of this meeting, and commented on his grant writing workshop, where it educated on how to apply for grants, the resources available to us as a student union, the members of society he was able to encounter, recommendations for the Finance Committee to source municipal and provincial grants and his goal to seek grants to support their service coordinators.

Vice President Student Services reported on the current progress of Welcome Week, including an outline of alcoholic versus “dry” events, and the Coming Home Musical Festival.

Vice President Student Advocacy reported that the international student card (applicable to all students, not just international) fees are to be lowered and approval for that is almost finalized. She also spoke on academic amnesty and how Welcome Week would be an opportunity for 150 years of reflection on Canadian history with regards to indigenous perspectives, which would be done through mobile avenues. She concluded with announcing and inviting everyone to the rebranding meeting to be held next week.

6.2 Committees

Finance: Met with a club representative for a financial presentation, reviewed the budget, and discussed grant sourcing.

Governance and Policy (GPC): Dedicated the past few months to reviewing, disseminating, revising and drafting numerous policies (including the Hiring Policy put forward for Board approval and a Social Media Policy) as well as a complete revision of the Elections Policy, to replace the old and come in effect for the Fall By-Election, and a complete revision package of the By-Laws and remaining policies.

Student Advocacy: Discussed mobilization during welcome week, and noted that anti-racism month would be reduced to a specially focused week.

Student Service: No update, as no meeting has been held.

6.3 **Senate :** No update, as no meeting has been held.

7.0 Unfinished Business

8.0 Proposals/Posted Motions

8.1 **BIRT the UWSA Human Resources Manual be approved as amended.**

Moved: Aashir Mahmood
(All in favour)

Seconded: Dayana Hassoun
CARRIED

Discussion:

BIRT that Board move in-camera to discuss the motion.

Moved: Kafilat Wole-Sowole
(All in favour)

Seconded: Dayana Hassoun
CARRIED

BIRT that Board leave in-camera.

Moved: Aashir Mahmood
(All in favour)

Seconded: Ahmed Abdallah
CARRIED

8.2 BIRT the UWSA budget for the 2017-18 fiscal year be approved as presented.

Moved: Aashir Mahmood
(All in favour)

Seconded: Kafilat Wole-Sowole
CARRIED

Discussion: The same was discussed during presentations to the Board.

8.3 BIRT the UWSA Hiring Policy be approved.

Moved: Kafilat Wole-Sowole
(All in favour)

Seconded: Aashir Mahmood
CARRIED

Discussion: The same was discussed during presentations to the Board.

9.0 New Business

10.0 Question Period

11.0 Adjournment

BIRT that the meeting be adjourned.

Moved: Aashir Mahmood
(All in favour)

Seconded: Ahmed K
CARRIED