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Proposed  
Agenda



UWSA Board of Directors  
Sunday March 04, 2018  
2:00 PM  
CAW Board Chambers

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**Directors/Senators Present:** Abraham Abduelmula, Ahmed Abdallah, Aine Donnelly (Left at 4:06 PM), Amanda Skocic, Andres Curbelo-Novoa, Jonabeth Martinez-Herrera, Liam Adams (Chair), Navjot Deo (Left at 4:03 PM), Rana Habib (Left at 4:03 PM), Sahibjot Grewal, Serdar Ismail, Zeina Merheb

**Board Observers Present:** Jeremiah Bowers (President), Sarah Noureddine (Executive), Sheldon Harrison (Executive), Khushboo Ahuja (Board Secretary), Maria Hamilton (General Manager), Matthew Dunlop (Board Facilitator)

**Board Guests:** Brady Holek (Station Manager, CJAM 99.1 FM)

**Absent/Sent Regrets:** Admira Konjic, Ahmed Khalifa, Dana Attalla, Dastu Ibrahim, Hagar Elsayed, Kafilat Wole-Sowole, Yosra Elsayed Elsayed

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ITEM DISCUSSION	ACTION
1.0 Call to Order	
2.0 Chair's Business	
2.1 Teleconference	
3.0 Approval of the Agenda	Approval
3.1 BIRT the proposed agenda be adopted.	
4.0 Approval of the Minutes	Approval
4.1 Public Minutes of February 15, 2018	
5.0 Presentations to the Board	Discussion
5.1 CJAM	
5.2 Board of Director of the Year	
5.3 EC	
5.4 Equity Collective Policy Revisions	
5.5 Hiring Committee	

- 6.0 Reports Information**
- 6.1 Executive**
- 6.2 Committees**
- 6.3 Senate**

**7.0 Unfinished Business**

- 8.0 Proposals/Posted Motions Approval**

- 8.1 BIRT \_\_\_\_\_** be appointed to the EC for the 2018 General Elections
- 8.2 BIRT** the proposed revisions to the Equity Collective Policy be approved
- 8.3 BIRT** a hiring committee be struck, in accordance with the UWSA Hiring Policy, for the purposes of searching for and hiring the 2018-2019 term service coordinators
- BIFRT** the hiring committee also search and hire for the Board Secretary and Facilitator positions
- BIFRT \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_** be added to the Hiring Committee

- 9.0 New Business Discussion**

**10.0 Question Period**

- 11.0 In Camera Session Discussion**

- 11.1 Approval of In-Camera Meeting Minutes of February 15, 2018**

- 11.2 Fiduciary Duty**

**12.0 Adjournment**



## MINUTES of the Meeting as Occurred

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### ITEM DISCUSSION

### ACTION

#### 1.0 Call to Order

The meeting was called to order at 2:05 PM.

#### 2.0 Chair's Business

##### 2.1 Teleconference:

Director Ahmed A, President Bowers, Director Sahibjot were taken on teleconference as requested.

#### 3.0 Approval of Agenda

All - Approved

**3.1 BIRT** that the agenda be approved as proposed.

**Moved: Abraham**  
*(All in favour)*

**Seconded: Serdar**  
**CARRIED**

**Discussion:** No Discussion held.

#### 4.0 Approval of Minutes

All – Approved

##### 4.1 Public Minutes of February 15, 2018

**BIRT** that public minutes for the Board meeting held on February 15, 2018, be approved.

**Moved: Abraham**  
*(All in favour)*

**Seconded: Liam**  
**CARRIED**

**Discussion:** There was no discussion.

#### 5.0 Presentations to the Board

Discussions

##### 5.1 CJAM 99.1 FM

Brady Holek (Station Manager, CJAM 99.1 FM) gave a presentation to the Board. CJAM is proposing a fee increase of C\$ 3.00 per student per semester. CJAM

currently receives C\$ 5.00 per student per semester. Levy increase has not been received for CJAM since 1980. CJAM currently has only two full-time employees and one-part time employee. Their finances are audited and are in good position. A copy of the independent audited report was given to the board of directors' present at the meeting. The extra money will go towards creating full-time New Director position, a part time Volunteer/Events Coordinator making the Music Director position full-time, increasing staff salary and technical upgrades. The increase in pay suggested is keeping in mind economic factors like inflation and the increase in minimum wage increase by the Government of Ontario. He has submitted all required documents to the CRO required for the referendum and has gathered 450 signatures. He also highlighted the programming and services that CJAM offers students. It has currently three programs in the academic courses as a part of curriculum. He insisted that the fee increase will benefit the students who are looking to volunteer at CJAM. UWSA Referendum Policy was shown to the board members. Item 25.03 was highlighted and read out to the board so that they are clear about the referendum request brought forward by the CJAM. CJAM has requested to patch this referendum to the upcoming election with campaigning days and voting days being like the election days. CJAM has not reached the required 10% signature mark and hence if UWSA was to send this forward to the membership 2/3 of the board has to agree to this.

## **5.2 Board of Director of the Year**

The board had to elect the Board of Director of the Year via anonymous vote. Nominations were taken so that Board is aware of their choices. The nominated members were Liam, Zeina, Amanda, Hagar, Navjot and Ahmed A. The board members voted anonymously and members of teleconference gave their votes via a private chat to the Board Facilitator. The votes were counted by Vice President Sarah. There was a tie between Directors Liam and Ahmed A. The votes were taken again asking the Board to choose between Liam and Ahmed A using the same process. The winner will be declared at the Gala.

## **5.3 Election Committee (EC)**

EC was voted by the board for the By-Elections. A member resigned from EC. They put out an open position again but no applications were received. Since no application was received item 8.1 needs to be ignored.

## **5.4 Equity Collective Policy Revisions**

The revised Equity Collective Policy was mailed to all before the meeting which highlighted the changes made. Director Navjot highlighted a major change was that 'safe place' was changed to 'safer place' as it is difficult to guarantee a safe place. No further questions were asked.

## 5.5 Hiring Committee

Hiring committee was required mainly to hire 2018-19 service coordinators. It was made clear to the board that no service coordinators can be appointed without they re-apply for the position. The hiring committee also needs to hire the Board Secretary and the Board Facilitator for the year 2018-19.

### 7.0 Unfinished Business All-Approved

There was no unfinished business.

### 8.0 Proposals/Posted Motions Approval

#### 8.1 BIRT \_\_\_\_\_ be appointed to the EC for the 2018 General Elections

As discussed in Item 5.3, since no applications were received no motion was required for appointment to the EC.

#### 8.2 BIRT the proposed revisions to the Equity Collective Policy be approved.

**Moved: Liam**  
(*All in favour*)

**Seconded: Navjot**  
**CARRIED**

**Discussion:** There was no discussion done.

#### 8.3 BIRT a hiring committee be struck, in accordance with the UWSA Hiring Policy, for the purposes of searching for and hiring the 2018-2019 term service coordinators

**BIFRT** the hiring committee also search and hire for the Board Secretary and Facilitator positions

**BIFRT** Ahmed Abdallah, Aine Donnelly, Navjot Deo, Rana Habib, Serdar Ismail and Zeina Merheb be added to the Hiring Committee

**Moved: Liam**  
(*All in favour*)

**Seconded: Zeina**  
**CARRIED**

**Discussion:** Duties of the Hiring Committee was read out for all before the nomination process. Directors Ahmed A, Aine, Navjot, Rana, Serdar and Zeina self-nominated themselves. Chair Liam was nominated by Director Andres and he accepted. This made the count of members in the Hiring Committee to seven. Hence Chair Liam backed out stating that he has been on the Hiring Committee four times and want new board members to have the experience.

## **9.0 New Business**

Discussion

### **9.1 All Candidate Meeting**

All Candidate meeting is to be held on Monday, March 5, 2018. There were few confusions regarding the dos and don'ts by the board members during the election. Everyone who is running the election must submit their letter before the campaign period and give a letter of absence to the chair. For the board members who do not take a leave of absence and chose to remain on the board then they cannot take part in promoting a candidate or be a part of their campaign. They are expected to encourage membership to vote but they cannot support or comment in favor of or against any candidate running for the election. The General Manager also requested that only facts be brought to the CRO and not encourage gossip or hearsays.

### **9.2 AGM**

President Bowers asked the Board Facilitator that with the AGM coming up will the SGM changes be automatically a part of the AGM. The answer is yes. The changes approved by board for the SGM will go to the AGM. The AGM is scheduled for March 19, 2018 at 6:00 PM.

President further added to this stating that they are doing a C\$ 300.00 club-funding draw to encourage societies and clubs to come out for AGM. A mail will be sent regarding the same to the clubs and societies. They are also asking each club and societies to bring two representatives with them to the AGM. He also requested each board member to get at least one proxy to help reach quorum. The Board Facilitator informed the board that the proposals are due March 6, 2018 at 5:00 PM and proxy forms are coming soon. Proxy forms are due on March 15, 2018 at 5:00 PM. Academic amnesty cannot be provided to attend the AGM but they can use the proxy form.

## **6.0 Reports**

Information

### **6.1 Executives**

#### **6.1.1 President's Report**

President Bowers said he will be mailing his report to all. CAW game's room is approved and work on this will begin hopefully from Monday, March 05, 2018. It will be in the CAW across the bookstore. There will be six gaming devices. This should help students get distressed.

### **6.1.2 Vice President Student Services**

The Peer Support Student would like additional funding for Volunteer Appreciation Dinner. They have enquired if they need to do anything officially. The answer to this question was if the budget is being approved from Capital Budget then they need to come to the Board and if their funding is being sponsored via the events then they need to approach the Finance Committee. Either way this will not be an Executive decision. She was asked to direct Peer Support Center to the Finance Committee or to the Board depending on the type of the Budget line they need funding from. The Gala award nominations are up on the site. Membership can either nominate themselves or their friends for the same.

## **6.2 Committees**

### **6.2.1 Finance Committee**

They are working on clearing the proposals presented by the clubs and committees since these are last two weeks for this fiscal term.

## **6.3 Senate**

No report was presented by the Senate.

## **9.0 New Business**

### **9.3 CJAM**

There is suggested motion to have a referendum that aligns with the UWSA 2018 General Elections for CJAM levy to be increased by C\$ 3.00 per semester per student. This will be sent forward to the UWSA membership.

**Moved: Aine**  
*(All in favour)*

**Seconded: Abraham**  
**CARRIED** (Navjot Opposed)

## **10.0 Question Period**

No questions were asked

**BIRT** that board takes a three-minute recess.

**Moved: Liam**  
*(All in favour)*

**Seconded: Navjot**  
**CARRIED**

## **11.00 In-Camera Sessions**

**BIRT** that the Board moves In-Camera

**BIFRT** item 11.1 will include the Board Members, the Executives, General Manager, and the Board Facilitator

**BIFRT** Item 11.2 will include the Board Members, the Executive and the Board Facilitator but exclude the General Manager

**Moved: Zeina**  
*(All in favour)*

**Seconded: Abraham**  
**CARRIED**

The board lost quorum at 4:12 PM and hence the meeting was adjourned.

**Action Items - None**