
Proposed
Agenda



UNIVERSITY OF WINDSOR
STUDENTS' ALLIANCE
LOCAL 49 MEMBER OF THE
CANADIAN FEDERATION OF STUDENTS

UWSA Board of Directors

November 9th, 2017

6:00 PM

CAW Board Chambers

Directors/Senators Present: Ahmed Abdallah, Aine Donnelly, Amanda Skocic, Amy Bui, Andres Curbelo-Novoa, Dana Attalla, Dastu Ibrahim, Hagar Elsayed (6:20 PM), Jonabeth Martinez-Herrera, Kafilat Wole-Sowole, Liam Adams (Chair), Navjot Deo, Rana Habib, Serdar Ismail, Yosra Elsayed Elsayed, Zeina Merheb

Board Observers Present: Jeremiah Bowers (President), Admira Konjic (Executive), Sarah Nouredine (Executive), Khushboo Ahuja (Board Secretary), Matthew Dunlop (Board Facilitator), Maria Hamilton (General Manager)

Guests: Hilda Otieno (CFS Representative), Treena James (CFS Representative), Sara Alshoibi (CRO)

Absent/Sent Regrets: Aashir Mahmood, Abraham Abduelmula, Ahmed Khalifa, Sahibjot Grewal, Sheldon Harrison

1.0 Call to Order

2.0 Chair's Business

- 2.1 Teleconference
- 2.2 BIRT the proposed agenda be adopted
- 2.3 Ratification of Elections Results
 - 2.3.1 CRO Report
 - 2.3.1.1 Motion 7.1

Note* This motion is part of Chair's Business as the elected board members can not vote until this motion (ratification) passes

3.0 Approval of the Minutes

- 3.1 Public Minutes of October 5th
- 3.2 Public Minutes of October 26th

4.0 Presentations to the Board

- 4.1 CFS
- 4.2 GPC – Board Orientation Policy
- 4.3 UWSA Committees
- 4.4 Laptop Loaner Program
- 4.5 Special General Meeting
- 4.6 In Camera Discussions

5.0 Reports

- 5.1 Executive
- 5.2 Committees
- 5.3 Senate
- 5.4 General Manager

6.0 Unfinished Business

7.0 Proposals/Posted Motions

7.1 Whereas the CRO has given a by-election report to the Electoral Committee and to the UWSA Board of Directors noting that following positions be filled:

- President – Jeramiah Bowers
- Business Representative – Rana Habib
- Business Representative – Nav Deo
- Board of Governors Representative – Dastu Ibrahim
- Senator - Serdar Ismail

BIRT the UWSA Board of Directors ratify the results of the 2017-2018 Term By-Elections

7.2 BIRT _____ be appointed as Board Chair

7.3 Whereas it is the responsibility of the Governance and Policy Committee to regularly review the By-Laws of the UWSA,
Whereas the Board has thoroughly reviewed and revised the proposed amendments from the Governance and Policy Committee in accordance with By-Law 130.01, and
Whereas By-Law 130.01 requires that a meeting of the Members be called for consideration of the proposed amendments,

**BIRT the proposed By-Law amendments be affirmed
BIFRT a Special General Meeting, in accordance with By-Law 40.06, be called for consideration of the affirmed By-Law amendments
BIFRT the organization of the Special General Meeting be delegated to the Operations Committee
BIRT the SGM take place on _____**

7.4 BIRT _____, _____, and _____ be appointed to the Student Advocacy Committee

7.5 BIRT _____ and _____, be appointed to the Student Services Committee

7.6 BIRT _____ and _____ be appointed to the Governance and Policy Committee

7.7 BIRT _____ and _____, be appointed to the Finance Committee

8.0 New Business

9.0 Question Period

10.0 Adjournment



MINUTES of the Meeting as Occurred

1.0 Call to Order

The meeting was called to order at 6:06 PM.

2.0 Chair's Business

2.1 Teleconference:

There was no request for teleconference for this board meeting.

2.2 **BIRT** that the proposed agenda be approved.

Moved: Liam
(All in favour)

Seconded: Kafilat
CARRIED

2.3 Ratification of Elections Results

2.3.1 CRO Report

Sara Alshoibi (CRO) presented her report to the Board. The Election Report was submitted to all the board members via email before the scheduled meeting.

CRO gave a brief about the voting days, number of positions open, total number of nominations submitted, contested position, number of voters in UWSA, the number (and percentage) of voters who voted in the election and the winners.

CRO submitted some recommendations in the Election report too. CRO recommended that campaign materials be included in the Election Policy and gave further recommendations on how to do so. She also recommended that allegations must be submitted to the CRO within forty-eight hours of the violation. Sitting on the alleged violations until after election is over shouldn't be an option as a last resort. Voting website also needs work as CRO found it to glitch a lot. She also recommended an election manual be developed for the CRO's office. She also noticed that many new students were not well

informed of the Election process and recommended election guide and forms be made available to the society to better assist the students. She also suggested that the section 70.02 subsection 10 of Unpaid Leaves should include all employees of the UWSA, bot paid and unpaid positions to maintain standard of fairness to the elections. Details are available in the Election report submitted by the CRO.

2.3.1.1 Motion 7.1

Whereas the CRO has given a by-election report to the Electoral Committee and to the UWSA Board of Directors noting that following positions be filled:

President – Jeramiah Bowers

Business Representative – Rana Habib

Business Representative – Navjot Deo

Board of Governors Representative – Dastu Ibrahim

Senator - Serdar Ismail

BIRT the UWSA Board of Directors ratify the results of the 2017-2018 Term By-Elections

Moved: Liam
(All in favour)

Seconded: Ahmed A
CARRIED

Discussion: As per the Election Policy, the board of directors need to ratify the election report as presented by the CRO. Hence, CRO presents the above motion to the Board after her presentation regarding the same. The newly elected board members can vote in the meeting only after the election results are ratified. Hence Item 7.1 was moved up in the agenda.

3.0 Approval of Minutes

3.1 Public Minutes of October 5, 2017

BIRT that public minutes for the Board meeting held on October 05, 2017, be approved.

Moved: Liam
(All in favour)

Seconded: Ahmed A
CARRIED

Discussion: The interim Board Secretary had missed a couple of details in the minutes. The same were discussed and filled in. The board then approved the minutes as amended. The General Manager brought to the notice of the Board that the amount granted for the Accessibility Fund (Item 9.2) was less than the actual amount and hence a motion needs to be passed in today's meeting under new business with the new and correct amount.

3.2 Public Minutes of October 26, 2017

BIRT that public minutes for the Board meeting held on October 26, 2017, be approved.

Moved: Kafilat
(All in favour)

Seconded: Liam
CARRIED

Discussion: No discussion took place before approval.

4.0 Presentations to the Board

4.1 Canadian Federation of Students (CFS)

Hilda Otieno and Treena James gave a presentation to the board. The presentation was mainly about the roles and responsibilities of the board of directors and executives. They gave an interactive presentation to the board with examples. They started with a brief introduction of the CFS and proceeded with the roles and responsibilities of the board towards the students who voted for them. They touched upon rules, regulations, duties, dos and don'ts for the board members and the executives.

4.2 GPC – Board Orientation Policy

GPC presented the Board Orientation Policy to the Board. The same was shared with the board members before the meeting. GPC went through the policy again along with the board members. GPC is also working on the Board Training Manual and said that it will require a lot of input from the board.

GPC wanted to introduce Board Orientation Policy as a motion under new business. To this the board facilitator said that any agenda item to be approved had to be sent to the board members at least two days before the meeting. Since the board orientation policy was not sent two days before the meeting it cannot be moved and approved under new business in today's meeting as per the By-Laws.

4.3 UWSA Committees

UWSA Executives introduced each committee to the board. They spoke about the work they do, timings and frequency of their meet and other details. This was done to help board members nominate and be a part of the committee. The nomination and appointment to the committees will be done during the discussion of the proposed

motions (Item 7.0).

4.4 Laptop Loaner Program

It was requested by the presenter and the General Manager that the meeting moves In-Camera to discuss the Laptop Loaner Program.

BIRT that the Board move in-camera, with the executives, the General Manager and the Board Facilitator to discuss Laptop Loaner Program.

Moved: Kafilat
(All in favour)

Seconded: Liam
CARRIED

BIRT that Board leave in-camera.

Moved: Liam
(All in favour)

Seconded: Andres
CARRIED

BIRT that Board takes a five-minute recess.

Moved: Ahmed A
(All in favour)

Seconded: Zeina
CARRIED

4.5 Special General Meeting

The notice (mass email) for the Special General Meeting was not sent yet and hence it does not constitute notice to the membership. Thus, a new date for the Special General Meeting needs to be decided. There is a presented motion in the agenda (Item 7.3) to decide a new date for the Special General Meeting.

4.6 In Camera Discussions

The General Manager had to discuss certain topics which were discussed in previous In-Camera meetings. The General Manager requested to move In-Camera without the executives and the board facilitator. Since, board facilitator was not to be a part of this discussion it was decided to move motion 7.2 to appoint the chair before moving to the In-Camera discussions.

4.6.1 Motion 7.2

BIRT Liam Adams be appointed as Board Chair

Moved: Ahmed A
(All in favour)

Seconded: Amanda
CARRIED

Discussion: Liam was nominated, and he accepted the nomination.

There were no other nominations for the same.

4.6.2

BIRT that the Board move in-camera, with the President and the General Manager to discuss In-Camera Discussions.

Moved: Ahmed A
(All in favour)

Seconded: Liam
CARRIED

BIRT that Board leave in-camera.

Moved: Ahmed A
(All in favour)

Seconded: Zeina
CARRIED

5.0 Reports

5.1 Executives

5.1.1 President

President's report was mailed to all. The report had Executive Goals, Advocacy Goals and Governance Goals. There were no questions about the report.

5.1.2 VP Student Advocacy

Below is the report by VPSA

Fight the Fees and Academic Amnesty

- Team has been assembled and have been working diligently with regards to planning and getting everything mapped out for February 2, 2018.
- Senate has presented academic amnesty to the rest of the individuals that they sit with
- Tabling soon about fight the fees – will be doing an easel with ways to fight the fees.

Anti-Bullying Week

- Coordinators have planned their days (VPSS)
- Tuesday November 14, 2017, will be the candlelight vigil at 7pm outside of the CAW – will have a few speakers locally and from Toronto who will be talking on topics such as racism, bullying and sexual violence.

NGM

- Travelling with Dana and Zeina next week

5.2 Committees

5.2.1 Finance Committee

Finance Committee discussed bunch of different clubs and student groups. These clubs/student groups funding requirements were discussed and approved (or rejected). In Sheldon's absence President has issued a memo delegating certain VPFO duties to Ahmed Abdallah.

5.3 Senates

Below were the updates from the Senate:

Senate Composition Feedback

The size of Senate will be maintained since Senate has yet to receive any complaints. UWSA's feedback was not considered since it would ultimately increase the number of faculty members on Senate because of standing By-Law that requires a ratio of students to faculty members. An alternative would be to mandate that one of the UWSA Senator positions be reserved for an international student.

Assistance from Maria Giampuzzi and Renee Wintermute

Senators, President, and Board of Governors Representative will be receiving direct assistance from Maria (University Secretariat) and Renee (University Secretary) in drafting motions. This assistance is in aims of achieving approved motions from Senate. The National Day of Action motion has been presented and it will be sent to APC November 22nd and then to Senate in December.

Student Liaison Sub-Committee

The first meeting was held on November 2 in The Hum Cafe and Lounge. There were seven students in attendance. Ideas that were brought up were:

- Advocating for an environmental-friendly campus through a recycling strategy (adding more recycle bins), incentivising students to bring reusable containers, and installing more water fountains (become water-bottle free)
- Improve Student Counselling Services to extend office hours or provide appointments after-hours to accommodate students in co-op/placement/clinical

- Implement specialized training on LGBTQ+ for Counsellors or hire a Counsellor with expertise on LGBTQ+
- Address the limited parking space
- Improve walkways on campus (photos of several vehicles on campus, driving through campus grounds, even on Sunset Ave. when it's meant to be a walkway)

The Senate Caucus meeting will be held on November 10, 2017, at 9:30am and the Senate meeting will be held on November 10, 2017, at 2:30pm.

6.0 Unfinished Business

There was no unfinished business to be discussed.

7.0 Proposals/Posted Motions

7.3. Whereas it is the responsibility of the Governance and Policy Committee to regularly review the By-Laws of the UWSA, Whereas the Board has thoroughly reviewed and revised the proposed amendments from the Governance and Policy Committee in accordance with By-Law 130.01, and Whereas By-Law 130.01 requires that a meeting of the Members be called for consideration of the proposed amendments,

BIRT the proposed By-Law amendments be affirmed

BIFRT a Special General Meeting, in accordance with By-Law 40.06, be called for consideration of the affirmed By-Law amendments

BIFRT the organization of the Special General Meeting be delegated to the Operations Committee

BIRT the SGM take place on **November 29, 2017.**

Moved: Ahmed A
(All in favour)

Seconded: Liam
CARRIED

Discussion: The board was not in favour of pushing the Special General Manager meeting to December 2017 or January 2018. Hence November 29, 2017 was the only possible date and finalised.

7.4 BIRT Dastu Ibrahim and Dana Attalla be appointed to the Student Advocacy Committee

Moved: Liam
(All in favour)

Seconded: Ahmed A
CARRIED

Discussion: Amy nominated Dastu and she accepted the nomination. Dana self-nominated herself.

7.5 BIRT _____ and _____, be appointed to the Student Services Committee

Discussion: There were no nominations received and hence the motion was not placed.

7.6 BIRT Dastu Ibrahim and Navjot Deo be appointed to the Governance and Policy Committee

Moved: Ahmed A **Seconded: Liam**
(All in favour) **CARRIED**

Discussion: Dastu and Navjot were nominated and they accepted the nomination.

7.7 BIRT Rana Habib and Navjot Deo be appointed to the Finance Committee

Moved: Ahmed A **Seconded: Liam**
(All in favour) **CARRIED**

Discussion: Rana and Navjot were nominated and they accepted the nomination.

8.0 New Business

8.1 BIRT two-hundred and eighty-six dollars (C\$ 286.00) be granted from the Accessibility Fund.

Moved: Ahmed A **Seconded: Liam**
(All in favour) **CARRIED**

Discussion: This amendment was with respect to the discussion of approval of the public minutes of the board meeting held on October 05, 2017. The correct amount to be granted is two-hundred and eighty-nine dollars and fourteen cents (C\$ 289.14). The amount needs to be increased by three dollars and fourteen cents.

8.2 Guidance with respect to the Survey for Student Loaner Program.

Kafilat needed some guidance from the board on the way forward to conduct a survey for the Student Loaner Program, mainly keeping the date of initiation, January 04, 2018, in mind.

Kafilat asked if we need a survey and board unanimously agreed to have a survey. Kafilat pointed that survey could take time and they cannot postpone the project any further. Board decided to help Kafilat to help her take the surveys faster via different methods like online survey and/or setting up booths at the library and/or taking paper survey in classes.

8.3 Adopt a family

The General Manager informed the board that they have decided on the family who they would adopt for the Christmas. UWSA has been doing this every year. They have a list of items the family needs. Items need not be given but any form (or amount) of donations are welcomed.

9.0 Question Period

There were no questions asked.

10.0 Adjournment

The meeting was adjourned by the Board Facilitator at 11:13 PM.