

Approved
Minutes



UWSA Board of Directors
Monday October 15th, 2018
Minutes-6
6:00 PM-9:00 PM
CAW Board Chambers

Directors/Senators Present: Ahmed Abdallah, Jeremiah Bowers, Sheldon Harrison, Admira Konjic, Zeina Merheb (Chair), Biane Deghaiche, Hadil Moussa, Mohamad Mahmoud, Manmeet Bhogal, Maha Darbi, Dastu Ibrahim

Board Observers Present: Jeremiah Bowers (President), Ahmed Abdallah (Executive), Admira Konjic, Sheldon Harrison (Executive), Roshni Sharma (Board Secretary), Maria Hamilton (General Manager)

MINUTES of the Meeting as Occurred

ITEM DISCUSSION

ACTION

1.0 Call to Order

The meeting was called to order at 6:00 PM.

2.0 Land Acknowledgement

We acknowledge that the land on which we gather is the unceded and traditional territory of the Three Fires Confederacy of First Nations, comprised of the Ojibway, the Potawatomie, and the Odawa. This territory is covered by the Upper Canada Treaties. Today, this meeting place is still the home to many Indigenous peoples from across Turtle Island and we are grateful to have the opportunity to work on this land.

3.0 Chair's Business

3.1 Teleconference

It was requested by Harjot Bhathal and Navjot Deo

4.0 Approval of the Agenda

Approval of the minutes from previous Board meetings would be done.

5.0 Approval of the Minutes

5.1 June 28th June

The June 28th minutes are not done yet, so it can't be approved.

5.2 September 24th 2018

The minutes were discussed, and objections were raised

5.3 October 01st 2018

The minutes were discussed, objections were raised.

6.0 Business arising from the minutes/ Action Items

No business arised from minutes or action items no presentations were there for the board.

7.0 Presentations to the Board

BIRT Approval for 28th June

Moved: Ziane

Seconded :Diane

(All in favour)

Carried

Vice President Student Services brought into limelight that he tried to fit in all the pieces and it is taking time. The audio needs to be heard and assured it would be ready for next meeting.

BIRT Report of 28th June moved to Next Meeting

Moved Manmeet

Seconded Hadil

(All in favor)

Carried

BIRT Approval for 24th September

President Jeremiah asked the Board for any specific issues. The spellings of the name of one of the board members was raised.

Moved: Manmeet

Seconded: Biane

(All in favour)

Carried

BIRT Approval of minutes for 1st October 2018

No issues raised.

Moved: Harjot

Seconded: Zeina

(All in favor)

Carried

7.1 Shinerama Report

The report was presented by Vice President Student Services Abdallah. According to him, Cystic Fibrosis (CF) is the most common fatal genetic disease affecting Canadian children and young adults, there is currently no cure. CF mainly affects the digestive system and the lungs and the severity of it differs from person to person. Destruction of lungs and loss of lung function is what usually causes death in most individuals with CF.

Shinerama is Canada's largest post-secondary fundraiser in support of Cystic Fibrosis Canada. Across the country, universities and colleges come together to raise money and donate for CF research. Student volunteers, shine shoes, flip burgers, wash cars, etc. to raise this funding to fight CF.

Revenue (Past/Present)

In the past, Shinerama has had a lot of ups and downs in terms of revenue. I've included a "Revenue Report" that shows the total amounts donated to Cystic Fibrosis Canada for the past 8 years (2011/12 – 2018/19). In our 2013/2014 year, we received our highest amount of donations with approximately \$11,500.00. In the 2014/2015 year, we received our lowest at approximately \$3,500.00. To compare the last year's donation amount to this years. There was a \$243.71 increase:

$\$4,083.68$ (this year's revenue) - $\$3,839.97$ (last year's revenue) = $\$243.71$

Shinerama Campaign at the University of Windsor (Present)

This year, Shinerama was run by a coordinator under Vice President Abdallah's supervision. It was decided that the coordinator would also move from a full-term position (Fall and Winter) to a summer position (June-October).

Since the beginning of his involvement in Shinerama which was on May 18th, 2018 where he attended the 2018 Shinerama Conference in Hamilton, Ontario where he was briefed and taught about what Shinerama is, how Shinerama has impacted people with CF and personal stories from CF patients who can directly show that Shinerama is beneficial to individuals with Cystic Fibrosis. He was intrigued and eager to learn more and took pages of notes to bring back to the UWSA office until a coordinator was chosen. Once a coordinator was chosen (July, 2018), He debriefed them on what I'd learned and worked together to tried to come up with ways to make this one of the best Shinerama years. Throughout the month of July and August, He saw coordinator struggling to get businesses to support and provide/allow "Shine Sites" (areas where Shinerama may fundraise by doing whatever activity the coordinator deems applicable (car washing, shining shoes, walking with cash boxes, etc.)). Regardless, they worked their best to make sure that they could at least make Welcome Week a success.

Throughout the entirety of Welcome Week, there were numerous moments of miscommunication between the coordinator and him, organizational issues,

personal struggles and more made the fundraising campaign seem a little more difficult. With help from our General Manager, The Hum staff, the designated liaison of the University of Windsor, the Executives and Vice President Abdallah, the coordinator pulled it together and managed to raise approximately \$4,100.00.

It was a great victory for everyone as every dollar went to help CF individuals. In fact, for every \$1,000.00 raised 16 adults with CF, gave access to one year of specialized care. With \$4,000.00 raised, 64 adults with CF got access

Shinerama is a great campaign which I feel can benefit a lot of people with Cystic Fibrosis. Shinerama at the UWSA has flaws in its processing:

1. Shinerama needs to start earlier. We need to set a date when the its coordinator needs to be selected to make sure they have ample time to be prepared for September.

2. Shinerama also has a smaller learning curve. The moment this coordinator gets hired, they must start immediately with no time to work on learning about the position first. With Residence being one of Shinerama's biggest sponsors providing tons of revenue during their "Residence Move-In day." It could be of use to have them involved and make Shinerama not only a UWSA service but in collaboration with Residence.

3. A solution could also be that we remove the coordinator position and send the money being used to pay the coordinator to Shinerama as UWSA's donation to Cystic Fibrosis Canada.

4. Finally, pursuant to discussions with the liaison, this year and the last have both been a heavy weight on the liaison of the University of Windsor. Another discussion with the liaison suggested that we may want to hand-off Shinerama to the University and have them take on and control all operations.

One of the board members questioned Vice President Student Services the service that was offered was same since 2013. To this VP Abdallah replied that no it wasn't so for last 3 years only the coordinator was the same. President Jeremiah contributed on this and said that executives back at that time used to support the coordinator. Vice President Abdallah said that there used to be the Shine Day – an event for raising money for past 3 years. This year and last year no such event took place because of poor planning.

One of the board members asked what changes can be made to resolve the issue. Vice President Abdallah replied that 2 things can be done

1. Collaborating and making dual team with Residence Team (UWSA and Residence Team) Shinerama handed over to the University.

2. Some other board members enquired about how much money is donated to this VP replied \$7500 approximately. Further, Vice President Finance and operations contributed by saying that in last couple of years there has been a steady decline in quality of service dependent on coordinator. In previous years things were not at all steady and a lot of Human Capital decline was there. Chairperson, Merheb even asked that would be a better choice to remove the Shinerama to this the reply from the speaker was then Board has to establish a new body. Vice President Student Services contributed by saying that lot of things are attached to it. It is more than a service as donation is attached to it, can't even name it as service. One of the board members asked that \$1000 enough to help 16 people, is the Shinerama facing a problem. To this VP Abdallah replied yes but to cater the problem goals are being set and people are pushed to move forward to accomplish them. The issues were there in the past with coordinator. He further added, if we remove the position burden would be on the Vice President Student Services only but to solve the problem volunteers can be given responsibility or some external people with experience can be employed to give more helping hand in execution. VP student services further added that General Manger can be kept in picture to keep the track on the activities of the coordinator. He was of the opinion during the meeting that if the Board wants to remove the services would wait to see if it should be removed. To this President Jeremiah added that in order to discontinue the service or make another service. GPC has to draft a document for the Board and wait to discontinue the service and establish another service. Still service would exist on papers, By-laws would be used to make things work annually.

8.0 Reports

8.1 Operations

President Bowers asked questions to Executives to talk about their operations Vice President Finance and Operations talked about Hum Café Lounge that it has a ground opening on 17th October, 2018. For promotion, free coffee vouchers would be given to the students. Increasing online presence and by google review and Facebook feedback

8.2 Committee Report

Finance Report Committee told that report was in making and would be sent soon

Advocacy Report was in making and minutes need to be done.

Student Service Committee would be conducting meeting on coming Friday.

G.P.C Chair Merheb told that last week they had a meeting and changed the policies that will be coming for approval. To this President Jeremiah told that outstanding changes in the election policy report are made. No campaigning rules- GPC would work.

Travel policy was drafted. Strategic Plan not planned by GPC but still members discussed. Social Responsibility policy was even drafted guiding the Public Representatives.

University Affair Committee-All senators attended meetings suggesting changes on by laws. The recommendation to make changes in passing marks for University student should be 40%. Even free printing was for students was even kept into consideration.

Everything would go through senate and would like to hear new ideas from the Board. Lot of enthusiastic members joined the committee.

8.3 Senate

President Bowers said that UWSA and OPUS each one has representation body policy Management Board empowers and control day to day stuff. Chairperson, Merheb contributed said that program changes would be made on 5th October 2018, she further added that 5 indigenous professors are even hired.

9.0 Proposals/Posted Motions Approval

9.1 Whereas By-Law 80.08(a)(5) permits the Elections Committee to include a non-voting member of the Board for the purposes of governance and institutional advice, and

Whereas this non-voting member of the Board must meet the conditions of the Elections Policy, section 40.01(2)(b), and be neither seeking reelection nor a member of a campaign team,

BIRT _____ be appointed as a non-voting member of the Elections Committee.

President Bowers gave idea about the voting direction. Knowledge of the policy. He gave an idea that one doesn't have to vote if appeal goes-only for bi-election. Self-Nomination was done by Zeina, Navjot and Dastu. Nominations got closed on count of 3.

They were asked to answer how they can contribute by being a part of the Election Committee

Zeina Merheb said that she did run for the campaign and understand the election policy well now. Navjot and Dastu withdrew their names from the nominations.

BIRT Zeina appointed as Board Member Election Committee

Moved Biane

Seconded Manmeet

(All in favour)

Carried

BIRT Motion to adjourn

Meeting was adjourned at 7:10 pm

Moved Manmmet

Seconded Biane

(All in favour)

Carried