



**Board of Directors
Meeting Minutes
Thursday, June 27th, 2013, 5:00 PM
Council Chambers, CAW Student Centre**

BM2013/06/27

ITEM	DESCRIPTION	ACTION
1	Call to Order 5:12	Robert Crawford
2	Chair's Business	Robert Crawford
3	Approval of Agenda El-Dika Ogunbande	
4	Approval of Minutes May 30 th , 2013 Board Minutes El-Dika Ye-Hong Approved June 13 th , 2013 Board Minutes Tabled	
5	Presentations	
5.1	Executive Committee Report Crawford: Subject of Report include goals, values, accountability and marketing. Restaurant – opening date for Jan 2014. Restaurant committee struck with council. Board needs to appoint someone to oversee it. Committee met yesterday and came up suggestions for the RFP that the Executive are going to be put out. RFP for construction will be sent out as well. If the RFP for the vendor goes out before the RFP for construction, it will not be built in time for opening in Jan. The RFP will state the space allotment for the restaurant operator.	Robert Crawford Omar Shahid & Jacob DeJong Shaista Akbar



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The lack of fall reading week is a mental health issue and the UWSA is working to bring it back to the University. Clayton is on board with this proposal for Fall reading week starting in 2014.

A campaign is being brought up to raise awareness to the privatization of water.

Goal of the UWSA to run fiscally responsible events - Maximizing programming budget.

Values – Transparency with reports from executive.

Student Driven executive decisions – Interest of students, bottom-up approach with management style of the UWSA.

Cooperation – Executives working together to achieve goals.

Accountability to track hours, looking to board for policy/input.

Marketing – putting focus on the marketing committee. UWSA will put out a student survey and find target markets to find services for them. Creating awareness about services provided by the UWSA and the university. Re-evaluation the Student Pulse and how it can be distributed.

GM hiring – interviews today and tomorrow. Selection of candidate will happen once next meeting is decided.

Displayed water bottle refill stations to the Board.

DeJong: The prices range from \$999 – \$11,000 retrofit current water stations. Companies will only insure products that are from their own production line.

PMB will hopefully pay for this initiative.



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Filtration systems are being considered. UV system would filter itself, but costs are unknown.

Wanted to make the board aware of the project there are no costs being approved at this time.

El-Dikah: What systems are we looking to take?

DeJong: Looking at as many options at possible, so that the numbers can be looked at. Estimates need to happen. The schematics of the stations need to be assessed.

CFS is pushing for water bottle free campuses. Reusable water bottles, environmental impacts and money savings for students is important. Waiting to hear back from student unions for feedback. Other universities have looked into these projects as well.

Shahid: Price quotes between \$1000 - \$3000. Installation \$2000-\$3000. Could be additional installation costs are variable. Anything below \$10,000 UWSA can cover itself. Over \$10,000 the university takes charge and gets a contractor to install the refill stations.

El Dika: Timeline for these projects?

DeJong: Would like them installed ASAP.

Money that PMB receives from students should help fund this project. Calls could start happening on Monday to have quotes from different suppliers. If the process goes through the university it will take longer.

S.Akbar:

Principles that bring the movement of sustainable water.

Water is nature's gift



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Water is essential to life
Life is interconnected through water
Water must be free for sustenance needs
Water must be conserved
Water is a commons
Water can't be substituted

Concern about the markup of bottled tap water. And the environmental effects. Campaign materials would come from CFS.

Installing water bottle refill stations can address a lot of issues concerning water conservation. Current water stations are not in convenient locations or completely accessible.

Back the tap campaign for welcome week. Education on campus about water privatization is important.

Bottled water free zones – promote places that commit to drinking bottled water. In the CAW there would be no selling of water bottle.

Want the university to take the pledge, to go bottle water free.

Photo gallery installation – displaying different places around the world that have suffered from water privatization, displaying the environmental effects.

Film screening at the resident units. “Tapped” “Blue Gold” “Flow for the love of water”

Distribute reusable water bottles during welcome week, information on the project and a map to find places to refill them.

Trade Bottled Water for Reusable Bottles – UWSA branded bottles. Build a pyramid to display the waste



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that water bottles create.

Work with Administration towards a bottled water free campus.

Several other universities across Canada aiming for water bottle free campuses. Municipalities and school boards that are working towards the same goal.

UWSA bottles, a portion of the bottles can be given away throughout welcome week. Throughout the year they could be sold at the Information desk. Quality water bottles at subsidized costs.

El-Dika: Contact food services to eliminate this as well as Tim Horton's?

S. Akbar: Yes, only asking to stop water, not other bottled beverages.

Crawford: Met with Wildeman and administration is on board with plan.

El Dika: Are the executives looking for funding from the board for water bottles?

S. Akbar: First they are looking for the best price and quality and then will be approaching Board. The ones for welcome week will be supplied through CFS, the ones for info desk will be purchased.

ElDika: UWSA branded ones ready for welcome week?

S.Akbar: It could happen.

Bilbilovska : We are going to need extra water bottles for welcome week. .

S.Akbar: Approximately \$3000-\$6000 for 1000 water bottles but will be discussed in detail when a style is decided on.



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- 5.2 In Camera: 5:54pm** In Camera
- Out of Camera 6:11pm**
- El Dika
- Samer
- 5.3 Election of Board Representative on Council** Shaista Akbar
- To be discussed at next meeting
- 5.4 Election of Board representative on Restaurant Committee** Akbar
- DeJong: To talk about what should be going into the restaurant. The committee will make decisions and will be taking decisions made to Board and Council Focused on the development of new restaurant.
- DeJong: When will the next meeting take place?
- Shahid: Tues will be the Exec meeting. A doodle will be sent out to confirm a time.
- El Dika: Would like to be on the committee.
- S.Akbar: A formal decision cannot wait, the vote should take place before Tues.
- Crawford: The executive will meet Tues to create the RFP and then the committee will meet to approve the RFP.
- 5.5 Health and Dental Update – Akbar**
- Attended meeting that talked about GSHIP. Students pay about \$900 for coverage. An employee program masked as an OHIP equivalent. UHIP has a similar program but is looked down upon. This coverage could be offered and the UWSA would be able to provide a better service. RFP for health and dental



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plan, the committee will involve students. Waiting on VP of finance of the UofW to see if they will participate.

Self Insure, only pay admin fees. Premiums, flat fee. Their services do not translate into other languages.

Make sure they do not have hidden exclusions or not covering pre-existing conditions. Eg. Pregnancy.

All three societies to administrate and provide it for students. This plan would cover OPUS, GSS and UWSA.

Ogunbande : Timeline

Akbar: This year. The RFP process can take from 2-8 months.

6 Funding Requests

7 Posted Motions

7.1 In Camera 6:25pm

In Camera

Ogunbande

Samer

Motion to Move out of Camera 6:39

El Dika

Hong

Passed

Motion to Table

El Dika

Ogunbande



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Passed

BIRT that the CRO contract not be signed until the board approves the salary.

El Dika

Samer

Passed

- 7.2 BIRT** the UWSA BOD approves the incoming UWSA President, Robert Crawford, incoming VPFO, Omar Shahid, and Finance Manager Yoshani Jayatilaka, as the signing authorities for the period of May 1, 2013 to April 30, 2014.

Motion for Crawford to move out of Chair

Ogunbande

El Dika

Passed

Motion for Ivona to step in Chair

Passed

El Dika: Is it standard practice for two executives to have signing authority?

Omar: It is standard practice as well as GM to have signing authority.

Crawford: Does this mean these are the only signing authorities?

Shahid: This will make it official for the records and the auditors.

DeJong: When the positions were changed from four to six executives it could change, but as it stands it's



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standard practice.

Ogunbande: Couldn't we just add GM instead of waiting to add them in later?

Shahid: Would rather add the GM in later. There is no point in appointing the current GM .

DeJong: It would be more prudent to keep the person's name in the records. For 100% clarification in case someone steps down.

Passed

8 Question Period

DeJong: If the new GM is not replaced would Dale be willing to stay on?

Akbar: Dale is willing to come in on a necessity basis. There is no point of extending his time period.

Crawford: Dale should come in training and show the new General Manager like to work in the role. This conversation should be in Camera.

S.Akbar: Agrees with Crawford and believes this should be in Camera.

9 New Business

9.1 BIRT the Club Funding Request committee of the VPF and 2 board members be formed for club funding request lower than \$300

BIFRT an online vote be held to elect the 2 Board Members.

BIFRT that any request be granted be presented it to the next board meeting.

Anything below \$300 could be approved by the VP



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Finance and two board members. Approval for club funding to save time during board meetings.

De Jong: Any request that is granted be presented to the entire Board so that there are no discrepancy in budgets.

Passed

Motion for Ivona to step down from Chair

El Dika

Ogunbande

Passed

Motion for Crawford to move into Chair

El Dika

Ogunbande

Passed

9.2 Whereas renting a structure tent for welcome week costs more than purchasing the same tent over a 3 year rental period,

whereas the UWSA has rented this tent last year and paid \$10,000 and it can be used numerous times and in the future,

whereas purchasing the tent could become a profitable venture if rented to the University for special events throughout the year,

whereas renting the tent again this year instead of purchasing, the UWSA will have spent \$20,000 with nothing to show for it.

Whereas after the 3rd year of renting we will have



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spent the same amount of money as it would cost to buy the tent.

BIRT the UWSA Board of Directors fund the purchase of the structure tent from the capital fund.

Bilbilovska : The university is looking to book tents, the university could rent from the UWSA. This would be a great investment with the UWSA capital budget. It can be used in the winter and when raining. It's a multipurpose tent. Instead of renting each year.

El Dika: In favour, is there warranty on the tent? Is there a cost for the company to set-up every time?

Bilbilovska : \$1000 for each set up, unsure of warranty and may not need to pay for storage as there may be space on campus for the tent.

El Dika: How many times a year is it used?

Bilbilovska : Welcome Week, Frost Week. During multicultural events or Hookah tents could be offered to societies.

El Dika: Who would we take on the set-up costs when it is lent out? Would it be a used tents?

Bilbilovska : Would most likely be a used tent and the societies would take on the set-up costs.

Shahid: Do you know how much it costs to set up?

Bilbilovska : \$1000

Shahid: Dale mentioned it would be a bad decision. If it is in storage elsewhere, would that mean they could use it for other events?

Bilbilovska: No, the tent would belong to the UWSA



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and they would not be allowed to use it for other rentals.

El Dika: Would like to table the motion until more information can be provided about warranty.

Motion to Table

El Dika

YeHong

Passed

10

Goals Discussion

S.Akbar: Would like to discuss what the goals of the board are this year since training was not taken together with Executive.

11

Adjournment

El Dika

Ogunbande

7:08pm