

NOTICE OF MEETING

There will be a meeting of the Board
Tuesday, June 26, 2012, 4:00 pm
in Room 206, CAW Student Centre,
UWSA Council Chambers

AGENDA

Attendance –Ahmed Farhan
Jamal Mohamud
Mohammad Akbar
Kim Orr
Priya Dask
Tarek Dabbous

Item	Description	Action
1	Call to Order 4:12	
2	Chairs Business -Hi I'm Amy, I'm summer Chair	
3	Approval of Agenda Tarek, Jamal 2 nd all in favor	

Meeting minutes are wrong, wrong names in them. Would like these fixed

4. Reports

Banner and downstairs of CAW, these are put of Opus and *** fund?? There will be a grand re-opening of CAW, there will be a contest to submit a photo and a quote to be placed inside the lighted box, currently there is a blue face

- Deans corner, I'm going to pass the finalized architectural print around. This is the area that was the deans garden, these plus sing are trees they are going to put in. – as far as outside power, they are going to be putting in power plugs into the curved wall, for clubs day and events outside, as for at every table, this is more expensive than our budget will allow, taking into consideration all the weather proofing that will need to be done (shows coloured photo on screen) this is a picture of how this should look like, which should give you a better idea than the drawing. These tables are going to be coloured, and the mulch is poured mulch which can be any colour we want, this will still be pretty in winter. They showed plans with 6 tables, this one has 8, and we pushed for this one due to the more seating which is what this fund is for. We took out the lancer W, there was concern that this didn't match the surrounding older buildings .

- Can we add umbrellas for shade
- Kim Orr- These trees will grow and give shade eventually, will ask about umbrellas

- Jamal Mohamudi– Umbrellas could add branding, so could be a compromise for the missing W
- Kim Orr - these trees are still up for discussion, cause they might cause issues with some of the events that are done.. Clubs days is still ok, there is enough space. Its some of the events we do for welcome week which might have to be moved because of these trees
- Jamal Mohamudi – these trees aren't seating, why are they there?
- Kim Orr- we aren't paying for these
- Kim Orr- there is a lot of deferred maintenance that we are not covering, we are covering these walls here, university goal is to straighten Patricia road (used to be a road) to Leddy. The university wants to change the road to a walkway all the way from Wyandotte to Leddy, without all the bends that are there currently, all of this is part of the University's maintenance plan. The bike racks are being moved to near Leddy.
- Jasmine – These trees, especially because we do all these activities during welcome week, we can use the trees, do stuff around the trees making it a more friendly place.
- Kim Orr – we are definitely going to encourage this, but worried about large scale events
- Scott – what's happening with the smoking area
- Kim Orr- You will be able to smoke in this area, but there will be nothing in this area to encourage this
- Scott – time frame?
- Kim Orr- Putting out next week, before sept
- Tarek Dabbous – For what area that we are responsible for, are we replacing the concrete
- Kim Orr- there is no concrete, its garden and stones, we are paying for concreat
- Jamal Mohamudi – has price increased?
- Kim Orr– yes, went up. Total cost 240,000\$ this is not what we are paying for, this includes straightening of Patricia etc. we are covering 90,000 (split with u)
- Ivonna Bilbilo– was the W included in the 80,000? We subtracted the W, and some seating why did it go up?
- Kim- the tree well, in order for the tree to not die, this costs much more than the tree, which cost more than the planter that was shown before
- John – Will this be done for vender fair and clubs day for September?
- Kim Orr- hoping it won't effect that, should make it nicer for them
- John – What about basketball, and red bull?
- Kim Orr– those are the things we were worried about
- Priya Dask – I thought the trees were hypothetical
- Kim Orr– not the one in center
- Priya Dask – that one cost 10,000?
- Kim Orr– yes
- Scott – What is the maitanence cost?
- Kim Orr – none
- Tarek Dabbous – are the 4 trees in the back part of the 90,000?
- Kim Orr– no, but we won't pay for it anyways
- Ivonna Bilbilo – How many umbrellas would we get if we took out that tree?

Kim Orr– one more table, 4 seats for table, 2 wheel chair accessible tables. I think we can do umbrellas and the tree

Ivonna Bilbilo– I agree, it's more aesthetically pleasing, but was wondering if that would add a lot more seating.

Shaun – (given speaking rights) is this something that is cut off from the road

Kim Orr– I only say road as reference, it's going to be a walk way.

Shaun- instead of making concrete, can we put grass to make it easier for the tree

Kim Orr- makes it not functional

Priya – who is the deciding factor in the seating and trees

Kim Orr- there is a committee who over sees this , I'm on it.

Jamal Mohamudi – Can we move on?

Amy is your report done?

Motion to accept report as ready Priya, Ahmehd , passed

5.1 Review of Current Staff Position

Mohammad Akbar – who is live tweeting? No one? Ok I am – must be transparent

Amy, giving floor to Dale

There is 2 presentations today. There is one on what our staff does, Then I'll take questions,

Dale – Can I Give Secretary presentation paper, Amy, Yes.

Jamal – Can I interrupt?

Dale- I think so

Jamal Mohamudi - Are the student directors responsible for welcome week?

Dale – we are responsible for our half of it, the university covers the other

Priya – I have a couple questions – You said that the front desk people are summer staff

Dale- I will assume that Shaista and **who?** are just hired, and Shauna is leaving

Mohammad Akbar- I'd like to point out that Shauna knows everything

Dale- she also works at every desk possible

Jasmine – she's coming back

Dale – I just assumed she was leaving, your under grad has to end sometime

Pria – When does the co-ordinators supposed to start?

Dale- They get paid the honorarium amount, they can start earlier, but they wont get more money

Pria- The dep return officer, can you tell me more? Pay, and job descript

Dale - there is 6000 to cro, 3000 for dro's then we went through a period when there was one dro making 3000 then I believe 2 years ago, we are going to keep the 3000 here, but you must hire 2 or we are going to pull away 1500. – for the record, I think we need two to make sure the office is covered properly

Jamal- 1st who is responsible for the day to day op,

Dale- Me mostly, a little Nicloe. Buck stops at me tho.

Jamal – Curtis, is he responsible for special events fun, clubs day fund

Dale – both are the board’s responsibility for both. The clubs co can encourage ppl to come and ask for money

Jamal – how much does the dro get pay?

Dale – budget 3000, divided by how many DROs

Jamal – who does dro report to?

Dale – everyone to Nicole – communication to pres, academica advocate to vpua

Jamal – are any of these position co-funded by university

Dale – shinerama and afro fest are expected to raise money to cover some expenses and their donations, everyone else we fund

Jamal – I noticed the Lance isn’t on here, Why?

Dale – the Lance is an arms length organization that is part of the UWSA, once upon a time CJAM and lance were part of uwsa, they were not happy cause it was government controlling the media. Student media organization was formed, then they didn’t get along so lance came back to uwsa. Then people complained about government controlling media, so then an agreement was made that uwsa covers expenses, but not controlling media. There was full page ads in the lance that weren’t not paid for, auditors said this can’t go on so uwsa intervened. This broke the contracts. The lance oversight board, was a failure.

Ohmed – we have a petty cash in the uswa

Dale- you can get petty cash in the uwsa, responsible of Eric and Tashia (junior accountant) – tashia just gets the money and makes sure its balanced Eric decided whether you get petty cash or not. By convention there is one student and one staff who signs the cheques. If the cheques get really big, we get we get vp finance and president sign it (opt out cheque)

Pria – Sorry to backtrack, back the The Lance, they are under UWSA jurisdiction?

Dale – they are still under us, we pay all their bills, they do not have a bank account whereas CJAM we cut them one cheque and they do what they want with it

Dale – the lance over sight board was created to hire editor and chief

Ohmed – why is this so ineffective?

Dale – no one was running – they have always been acclaimed.

Ohmed – is there anything this board can do to help them work it out?

Dale – I think that is something the board can do and figure out what you want to do? I think this might be councils to help the Lance monitor itself. I think we need to take more control, which I’m not comfortable with, or they should become their own organization like CJAM

Mo – can I add something? Have people advertise this, not disqualifying people who were elected. My question is, if you could restructure the office, how would you do it?

Dale – we are proposing to hire someone to fix this – but to big of a discussion for a budget meeting. I think we have enough staff, I’d like to see the co-ordinators need to be managed better, but have to have balance so as to not take away anatomy .

Sean – (given speaking rights) – When you said the Lance was running free advertising, who was running in it?

Dale – it was full page of BOOMBOOM room

Mo Akbar- I can explain, the guy was our design manager, and we couldn't pay him so he was given free advertisement for his club

Ivana – Can we move on to the next one?

5.2 Year Review of UWSA Financial History

Jamal – can we wait until next meeting, I think this will fit better when we have budget

Ohmed – can we postpone?

Amy – postponed

5.3 Review of Coordinator Budget 'Wish List' Items

Amy- did we want to put a time limit on this? 5min? 10min?

Priya – I motion to have a time limit of 5 min for presentation in this meeting – 2nd Jamal

Passed

John – Shinerama

What is Shinerama – non-profit that supports Cystic Fibroses

What is Cystic Fibroses?

Shaun – (given speaking rights) – causes it difficult to breath, liquid in lungs

John – 20 pills a day to digest food

John – who have we been in contact with?

John – what we could use for money?

- shine day buses \$1000

Pancake breakfast 500

Start-up fund (glow sticks, car wash soap) 400

Shinerama regional conference 200 (already bought on sale, would have been 400

Volunteer appreciation – 600

Other – 2500 (next slide)

John – Breathing through a straw for 60 sec is kinda like living with cystic fibroses.

15 seconds palms start to sweat

25 seconds u realise how unbearable it is.

40 seconds panic happens

50 seconds u close eyes, breathing is shallow

John – Shinerama was in a deficit of 1496 because of last year

John – this sheet (passed around) is how much shinerama has raised in the last few years.

Amy – you have about one min

John – hight point 32000 in 2006. Last year we rose about 9000, if you subtract deficit, which should have been done before we sent money it's 8000 and something

John- the more money invested, the better shinerama will be. It's not the best to start off with a deficit; it would be nice if the board to cover this deficit, the extra money will give me more money and time to make it better. And hopefully beat the 32000 mark.

Questions:

Priya – Where is this money going to? Do you have an organisation does this go to?

Dale – it's in our by-laws, it's supposed to go to Cystic fibrosis Canada. A not for profit organization

Jamal – how much more money are you asking for?

John – for me, to create a transition plan, I'm leaving in Jan

Jamal – has this debt incurred any interest?

John – I believe this was paid by UWSA

Dale – the first 1400 goes to cover this

Ohmed , to Dale – if we give them money, where would this money come from?

Dale – this would come from our base budget, you would have to cut something or use surplus

Amy – any further questions? No ok, thanks John

Amy- now we have Jasmine

Jasmine hands out papers

Afrofest is a non-profit organization, we don't raise an money except what we need to run the event. All the money we get goes toward the event, except my salary. Some of our budget goes towards t-shirts, like this (holds up t-shirt) one from last year . The 7000\$ went to t-shirts, food, my salary, and advertisement. The money we get from outside is opus, fass, women studies, faculty of human rights. Our overall budget ranges from 10000 – 15000, the budget last year was about 8000 and we are in a deficit. The money I'm requesting is to pay this deficit so we can run our fundraisers. This year, I'm lucky I'm here from the beginning, last year I was hired last min so didn't get as much fundraisers that were needed.

Questions

Priya – Do you know the exact numbers of the def?

Jasmine – not sure

Dale – almost \$5000

Priya – how much are you asking?

Jasmine 3800

Jamal – what was the total amounts donated

Opus 250 pass 1000 about 300 social justice 300 foe 150 – generates about 2100-2200 \$\$

Tarek – how much was advertisement?

Jasmine – 700\$

Jasmine – I was so late I didn't have time to ask for funding from here and alumni. I was told to come now, It was a huge learning experience because I was just thrown in I looked to dale and Nicole for help. Because of the time constraints we didn't have time to ask for this money

Jamal – how would you pay for the rest of deficit?

Jasmine – we are going to other places for money

Jamal – if you didn't receive money, would you come back to us?

Jasmine – I am very confident that they will give us money cause they have in the past, we were just too late last year

Mohammad Akbar – have you gone to pmv before

Jasmine – in the past they have

Dale – used to pay for the museum 2700\$\$

Jasmine – If I'm as aggressive as I want to be and ask for the money in September, we should be fine

Amy – Thank you Jasmine, next Mohammad Akbar on behalf of the women center

Mohammad Akbar – The women coordinator has gotten calls from the welcome center, and aids the community, campus police by not participating in this is damaging for the women's center – the co-ordinator wants to be involved in all these. There is a campaign that I'm part of, that men should not engage in sexual violence, but right now let's talk about budget – right now they have 2 desks, both are falling apart, they do not have a hole puncher. The women center needs a printer, they don't want the uwsa printing everything, and draining the uwsa resources. They are looking for 1 desk, both are falling apart, but one is ok. They have a computer that doesn't work, will continue restarting, and want funding for a new computer. The uwsa has desk and computer we aren't using, if we can trade it. There table is broken, need one that isn't. Curtains, if the women's center is a safe space, if people can look in and see, it's not a safe space. They need money for isc office supplies such as scissors and stapler. Total for these is 1700. Something that is not on this list, but I want to bring up is Tracey's parking pass.

Ahmed – we talked about that

Mohammad Akbar- I wasn't there

Question:

Priya – is the women's center in deficit ?

Dale – besides afro fest and shinerama, no one else is supposed to raise money, so they are, and that is expected.

Jamal – Are these furniture capital in nature?

- Eric - This should be taken out of capital instead of operating
- Scott – Can't they just use the computer from the uwsa?
- Mohammad Akbar – referred to dale
- Dale- if we have extra ones that no one is using, I don't think we have any computers not used, if it's extra it'll be as old as the one they are trying to get rid of.
- Mohammed Akbar – they can't go to id department because that well cost women center more money
- Ahmed – about the printer – didn't Candy, the old printer last year?
- Mohammed Akbar – Candy isn't the best at computers, it didn't come with a warranty, it stopped working a week after it was purchased
- Dale – bought from university surplus, so wasn't working to begin with
- Priya – does other clubs have printer

- Mohammad Akbar – go to the point the uwsa said your printing too much, you have to stop because it was draining
- Dale – it's a long walk down the hall
- Dale – it's not much for a new printer, nor to increase uwsa budget to handle the extra printing

Mohammad Akbar – Did anyone else send anything in?

Eric - Walk safe did - \$300 for stand up banners, and to replace one of the hanging banner because they tapped it too much.

Dale – one coming through Nicole, for clubs, get a data base that works. It's a lot of money

Jamal – can the co-ordinators leave an email list so we can email them with any questions?

Eric – shouldn't everyone here have a list already?

5.4 2012/13 Budget Review

Amy – Does anyone want to put a time limit on the budget review?

Eric - What I just passed out to you is all the changes made to the budget, the second is the preliminary budge, and the next is the variance between the two

Ahmed– are these changes that the last board made?

Eric - This is the budget that was passed, I will send budgets to your emails after this meeting, you will be able to go through it and look through it.

Eric - I believe we are looking at a surplus of 23000 for the year.

Ahmed – what's the biggest request?

Eric - Biggest request was by Alyssa for programming. We changed things around, so these changes did affect our bottom line.

Dale – all projected numbers were put in, it's taken everything in to account downtown, we added in 30,000 in from the UWSA

Dale – most of our revenue if from the concert, total expenses are 357,680. We are left with a deficit 87,800

Kim – by putting all our resources into this concert, we don't want to lose all the little things

Dale – they are counting on a profit, I'm not allowing them to count on a profit.

Mohammad Akbar – I had a question for Eric, do you have a list for our wish list items?

Eric – I don't have a list here, I have a written copy of this. We increased all co-ordinators pay by 1000, increased training cost, general rentals for welcome week by 1000\$, data base for clubs 7500\$

Ahmed – what's the purpose for the data base

Kim – we are sending people to all these places, we never get a list of people who went. So if someone was in Japan during a Tsunami, and someone asked who was there, we wouldn't know. This is finance, and insurance

Dale – this is enough to buy one, we can probably make one in house for cheaper, but we wanted to give enough for both options.

Ivonna – we still have the clubs rooms next door still? Is it where the books are kept?

Dale – it's a room they rent for meetings, records are kept inside the UWSA office

Ahmed – surplus of 23000, we can use the surplus for this wish list? The awards banquet funds?

Dale – awards banquet

Jamal – what cuts did you make to balance this budget?

Eric – the cuts we made, there will be a 0 left over. The cuts that were made were done by the board last year. All executive budgets were cut by 1000. Walk safe by 1250 (approx.)

Dale – we have this for two weeks, you aren't asked to approve this today, if you have any questions, email Eric. There is a lot going on here that needs to be addressed.

Ahmed – From what I heard, the auditor said something about credit cards being given to societies, they asked us to review it?

Dale – our societies believe the credit cards are a convenient option for them. The card is issued to someone, and statement to someone else. The issue is whether the cards are worth the inherent abuse of credit cards that can happen. WE choose to change nothing.

Ahmed- we are learning that major clubs at the University are in deficit, is this a good idea?

Dale – Not worried about Shinerama, Afro fest is something we need to work through. We need to have a broader discussion on what our role we are going to take in this, the students and the university see Afro Fest as our event, and the UWSA doesn't

Jasmine – afro fest was really good, and a few bad coordinators and I had to bring it back up, make the students feel that this is worth it.

Mohammed Akbar – It depends on who is hired, I would like to see that co-ordinators salary are increased to cover tuition fees – the amount of work they do are so much greater than the amount of

money they are paid. By the end of the year, co-ordinators are thinking why I am doing this; I'm not getting paid anymore. WE should fix this.

Priya – I agree they are underpaid; my question is where this money would come from

Dale- we allocated 1000\$ for this already

Priya – what would you suggest for a pay increase?

Mohammed Akbar – I would like to see the salary equal to tuition fees

Eric- bad idea

Priya – I agree.. Is this including summer session?

Mohammed Akbar – would be base for Sept – April.. 66% - 2000\$ increase

Shaun – the thing about co-ordinator position, are we making a standing policy to make the money to cover tuition

Mohammad Akbar – ideally I'd see it as \$6000

Eric – I think it's a bad idea because tuition is increasing higher than inflation. I'd like to see it tied to inflation

Ivonna – do you see a co-ordination position the same as society president position in way of responsibilities.

Eric – I would

Dale – to a busy society, such as engineering.

6 Posted Motions

BIRT the UWSA board of directors forward \$2000 to CJAM to help purchase equipment required for a power boost from the capital fund, contingent on the approval of the application.

Eric – CJAM sent me a letter – as you know CJAM has applied for a power increase, the reason is that there is a Wallaceburge station which is on our same frequency have also asked for a power boost, and this is over powering our station in some areas. The total cost for this increase is \$4900, they are planning on fund raising to cover this fund. They believe this is in the best interest of the UWSA because it is a one stop shop for students who want to get into advertising.

Eric – I listen to this, we should fund this

Ahmed – I though we didn't help them?

Eric – they also don't ask for a power increase every year,

Ahmed – can this be a capital funding

Dale – for sure

Kim – The way I listen to CJAM is over the Uwin app, even if their signal was taken over by the Wallaceburge signal, would the students be able to listen to it online, would this reduce the need of this

Shaun– this wouldn't reduce their ability to listen online, but since they are a radio and not a pod cast and internet radio I think is wrong, it should be a radio thing.

Shaun – If they weren't able to raise the money they needed, how would that effect the donation we make?

Eric – I don't know, I think they will ask other places for money, maybe even ask for a loan

Kim – I know they have a pledge fund going on, that's one way to raise money

Sean – how many people listen to this?

Kim – They have a huge base of people who listen, they broadcast in multiple languages, Italian show raises a lot of money

Jamal – when is it they need the money by?

Eric – I'm assuming ASAP, but there isn't anything here for a date

Sean – it sounds like they need the application to go through first

First by Priya, 2nd by Ivonna

Priya (For) – as someone who listens to CJAM it's very diverse, it's in basement of CAW it's very diverse

Mohammed Akbar (For) – this is my first volunteer position on campus, this is run by students, very diverse, there is so much on there that people will miss. We don't historically have a good relationship with them; this is one way to make it better

Sean – (against) if the money doesn't show up, for the rest of the 4900 they need. What would happen to our donation? If it comes out of our capital fund

Ahmed – it's still part of uwsa, we don't get involved with them because they are media, I don't know why. Can we just vote on this?

Ivonna – Can we get them to forward us more information?

Eric – My suggestion is to go down there and ask questions, I think asking them questions will be an eye opener

Amy – call to question

Passes 6-0-0

BIRT that the minutes for the Board meeting are to be approved by all board members prior to the minutes being released

BIFRT: Minutes are to be emailed to all Board member's 48 hours prior to approval

Kim – we aren't supposed to post meeting minutes before the minutes are posted, this might be redundant.

Priya – the reason why we are posting this is because we aren't getting the minutes, and if all are working towards this goal then it should be done

Ahmed – the meeting minutes that are posted are inaccurate, may 17th

Kim- those will be taken down tonight

Kim – I think in our quest to get the minutes up as soon as we possibly could, in contrast to last year's where none were posted, we posted in haste

Scott- Council wasn't given min either, nor where they approved

Motion for minutes Passes 6-0-0

8. Questions

Jasmine – does anyone need a sponsorship package?

Ivonna – can this be emailed to us?

Mohammed Akbars – I made a motion to freeze UWSA fees, unless we have a referendum from students to do this?

Pryia – email us so it can be put in next week

9. Adjournment 6:54